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BarCharts' best-selling quick reference to biology has been updated and expanded in this latest edition. With updated content and an additional panel of information, this popular guide is not only an essential companion for students in introductory biology courses but also a must-have refresher for students in higher-level courses. Author Randy Brooks, PhD, a scientist and university professor, has a gift for making the complicated subject of biology easy to understand, from evolution to population genetics--without the fluff. In this new edition, you will find more coverage of the subject, including expanded sections on reproduction in animals, as well as helpful illustrations and diagrams, making this a study tool you won't want to be without. Guide to how "elements of style" function in the composition and editing process of writing. Useful for any student from middle school through college as a quick-reference writing tool. An encyclopedia designed especially to meet the needs of elementary, junior high, and senior high school students. Not since Bruno Bettelheim's *The Uses of Enchantment* has there been such an illuminating contribution to the world of children's fairy tales. *The Annotated Classic Fairy Tales* is a remarkable treasure trove, a work that celebrates the best-loved tales of childhood and presents them through the vision of Maria Tatar, a leading authority in the field of folklore and children's literature. Into the woods with Little Red Riding Hood, up the beanstalk with Jack, and down through the depths of the ocean with the Little Mermaid, this volume takes us through many of the familiar paths of our folkloric heritage. Gathering together twenty-five of our most cherished fairy tales, including enduring classics like "Beauty and the Beast," "Jack and the Beanstalk," "Cinderella," and "Bluebeard," Tatar expertly guides readers through the stories, exploring their historical origins, their cultural complexities, and their psychological effects. Offering new translations of the non-English stories by the likes of Hans Christian Andersen, Brothers Grimm, or Charles Perrault, Tatar captures the rhythms of oral storytelling and, with an extraordinary collection of over 300 often rare, mostly four-color paintings and drawings by celebrated illustrators such as Gustave Doré, George Cruikshank, and Maxfield Parrish, she expands our literary and visual sensibilities. As Tatar shows, few of us are aware of how profoundly fairy tales have influenced our culture. Disseminated across a wide variety of historical and contemporary media ranging from opera and drama to cinema and advertising, they constitute a vital part of our storytelling capital. What has kept them alive over the centuries is exactly what keeps life pulsing with vitality and variety: anxieties, fears, desires, romance, passion, and love. Up close and personal, fairy tales tell us about the quest for romance and riches, for power and privilege, and, most importantly, they show us a way out of the woods back to the safety and security of home. Challenging the notion that fairy tales should be read for their moral values and used to make good citizens of little children, Tatar demonstrates throughout how fairy tales can be seen as models for navigating reality, helping children to develop the wit and courage needed to survive in a world ruled by adults. This volume seeks to reclaim this

powerful cultural legacy, presenting the stories that we all think we know while at the same time providing the historical contexts that unlock the mysteries of the tales. The Annotated Classic Fairy Tales is a volume that will rank as one of the finest fairy tale collections in many decades, a provocative and original work to be treasured by students, parents, and children. Essentials of philosophy expertly authored to succinctly cover historical details and key ideas that shaped the evolution of thought from ancient and classical to contemporary philosophy. Each philosopher and their evolutionary contributions are included and organized chronologically in 6 laminated pages for a powerful tool for support, reference and review for students or laymen to find answers for upcoming exams... or the ultimate question ;) 6 page laminated guide includes: Ancient & Classical Philosophy Includes Pre-Socratics Thinkers Setting Tone in 5th/6th century BCE Departing Mythological Explanation for Natural Phenomena Medieval Philosophy Early Modern Philosophy Modern Philosophy Contemporary Philosophy Highly relevant on today's world stage, this succinct guide to systems of government and the analysis of political activity and behavior can support students taking the course and anyone interested in understanding these systems that ultimately determine our way of life. Comprehensive 6 page laminated guide will boost grades and is a fact filled gold mine for political conversations and debates backed by the high qualifications of our coauthors, both professors and honorees in the field of U.S. and international politics. 6 page laminated guide includes: World Governments by Country Theories of World Politics Three Levels of Analysis Modern International System International Law International Political Economy United Nations Arms Control Actors in World Politics War Philosophy of the Social Sciences Major U.S. Foreign Policy Events: 2000-2018 What Kind of Country is the United States? The Three Branches of the Federal Government How a Bill Becomes a Law Guidelines from ACS to help authors and editors in preparing scientific texts. BarCharts' handy 3-panel guide can make even the most complicated probability equations a breeze. Definitions, hints and sample problems are contained within each page, along with full-color illustrations and graphs highlighting specific problems. The "probability" of attaining better grades with this excellent reference tool is very good! This concise sourcebook takes the guesswork out of locating the best sources of data, a process more important than ever as the data landscape grows increasingly cluttered. Much of the most frequently used data can be found free online, and this book shows readers how to look for it with the assistance of user-friendly tools. This thoroughly annotated guide will be a boon to library staff at public libraries, high school libraries, academic libraries, and other research institutions, with concentrated coverage of Data sources for frequently researched subjects such as agriculture, the earth sciences, economics, energy, political science, transportation, and many more The basics of data reference along with an overview of the most useful sources, focusing on free online sources of reliable statistics like government agencies and NGOs Statistical datasets, and how to understand and make use of them How to use article databases, WorldCat, and subject experts to find data Methods for citing data Survey Documentation and Analysis (SDA) software This guide cuts through the data jargon to help librarians and researchers find exactly what they're looking for. You can get into the perfect school! You may think that getting an acceptance letter from selective colleges and universities is a mad dash to the top that only the very best students survive, and those who make it are just the lucky ones. Stress levels soar as it feels like the bar is rising higher and everything is out of your control. But that's not true! You can take control, and you can do it in a way that's as effective as it is empowering. From describing your extracurriculars to interviews with admission officers, it comes down to two questions: What matters most to you? How does it manifest in your life? The answers will give direction to every part of the admission process. Ethan Sawyer (the College Essay Guy), along with dozens of top admission experts, will help you stand out by showing colleges and universities how your values and your drive will change you, your alma mater, and the world. Inside you'll find... Advice and insight from a team of counselors, advisors, and deans of admission Interactive exercises that quickly and easily provide the best content for your application Access to a massive database of online resources, including organizational tools and in-depth guides Guidance for veterans, students with learning differences, LGBTQ+ students, students interested in women's

colleges or HBCUs, and more [www.collegeessayguy.com](http://www.collegeessayguy.com) Strengthen skills, know where to start and reduce your risk. Growing in universities as a separate degree in itself, any business major or inspired self-starter will find a barrage of tools that create a road map to the American Dream. With a focus on doing it "lean", this 6-page guide by our author, successful entrepreneur and well-connected Babson College graduate can help steer the course. Suggested uses: \* Students - quick reference tool for a major in entrepreneurship or business \* Professors - supplemental reference for courses that focus on aspects of business and entrepreneurship \* Personal - start your own business - for people who want to work for themselves and feel there is a better way to providing a service or product that they feel is meaningful, fulfilling and profitable \* Consultants - provide as a supplemental reference and/or promotional give-away for entrepreneurship and start-up presentations, courses, conferences, training and the like Whether curious as to how Lean Six Sigma works, in training for certification or a very experienced champion, everyone will find this tool essential as the ultimate quick reference guide to the combined process improvement methods of Lean and Six Sigma. This amazingly thorough 6-page laminated guide was developed by Craig Gygi, best-selling author, trainer, consultant, and internationally recognized leader in operational excellence. Color-coded sections, diagrams, examples, definitions, equations, flow of the process and tools for improvement are organized and designed for ease of reading and referencing at a moments notice. See for yourself, and then order a set for your team or organization. Suggested uses: \* Introduction - curious about Lean Six Sigma as a certification or for implementation within your business \* Training Tool - certification for yourself, your company or your team \* Expert or Practitioner - as a handy reference to core principles or tools like charts and equations, but also as a giveaway to colleagues who need some support \* Team - make this your company crib sheet Searchable electronic version of print product with fully hyperlinked cross-references. Accounting by Joe Booth is a developer's guide to basic accounting. Written with business app development in mind, Booth discusses some of the most common accounting processes, including assets, multiple accounts, journaling, posting, inventory, and payroll. An appendix includes SQL code examples to get you started with several basic accounting transactions. This updated and expanded second edition of Book provides a user-friendly introduction to the subject, Taking a clear structural framework, it guides the reader through the subject's core elements. A flowing writing style combines with the use of illustrations and diagrams throughout the text to ensure the reader understands even the most complex of concepts. This succinct and enlightening overview is a required reading for all those interested in the subject . We hope you find this book useful in shaping your future career & Business. Contains full-color illustrations of fifteen human body systems, covering surface anatomy, joints and ligaments, the brain, the senses, the heart, origins and insertions, and the skeletal, muscular, nervous, digestive, respiratory, circulatory, lymphatic, urogenital, and reproductive systems. All students and professors need to write, and many struggle to finish their stalled dissertations, journal articles, book chapters, or grant proposals. Writing is hard work and can be difficult to wedge into a frenetic academic schedule. In this practical, light-hearted, and encouraging book, Paul Silvia explains that writing productively does not require innate skills or special traits but specific tactics and actions. Drawing examples from his own field of psychology, he shows readers how to overcome motivational roadblocks and become prolific without sacrificing evenings, weekends, and vacations. After describing strategies for writing productively, the author gives detailed advice from the trenches on how to write, submit, revise, and resubmit articles, how to improve writing quality, and how to write and publish academic work. Guaranteed to boost test scores and grades. The essentials of this branch of mathematics are an important foundation that future more advanced math is built upon. Using this as a review and reinforcement tool is quick and easy to do daily or weekly, keeping all concepts fresh once you move deeper into the subject. For complete coverage, get the Geometry Part 2 QuickStudy guide and use the two guides to study, reference, review and ace the grade. 6-page laminated guide includes: Geometric Formulas Undefined Terms Defined Terms Space Shapes Lines Planes Line Segments Rays Angles Suggested uses: Quick Reference - instead of digging into the textbook to find a core answer you need while studying, use the guide to

reinforce quickly and repeatedly Memory - refreshing your memory repeatedly is a foundation of studying, have the core answers handy so you can focus on understanding the concepts Test Prep - no student should be cramming, but if you are, there is no better tool for that final review Provides information on stylistic aspects of research papers, theses, and dissertations, including sections on writing fundamentals, MLA documentation style, and copyright law. Want to be an effective, successful and happy academic? This book helps you hone your skills, showcase your strengths, and manage all the professional aspects of academic life. With their focus on life-long learning and positive reflection, Alex and Bailey encourage you to focus on your own behaviours and personal challenges and help you to find real world solutions to your problems or concerns. Weaving inspirational stories, the best of research and theory, along with pragmatic advice from successful academics, this book provides step-by-step guidance and simple tools to help you better meet the demands of modern academia, including: Optimising your effectiveness, priorities & strategy Workflow & managing workload Interpersonal relationships, and how to influence Developing your writing, presenting and teaching skills Getting your work/life balance right. Clear, practical and refreshingly positive this book inspires you to build the career you want in academia. Our comprehensive, 3-panel guide examines in detail the many experts and their theories that have made criminology a prominent field of study. Color-coded sections and up-to-date information make learning about this subject a breeze! This 4-page study guide is prepared for both college students & management as it outlines the basic managerial skills needed to run a business effectively and efficiently. Read professional, fair reviews by practicing academic, public, and school librarians and subject-area specialists that will enable you to make the best choices from among the latest reference resources. \* Provides reviews of print and electronic resources, showcasing a wide spectrum for users to consider \* Presents unbiased evaluations that allow users to make their own decisions on the suitability of a given resource for their patrons' needs \* Gives users access to reviews containing critical, relevant, and timely information from librarians and subject-area specialists Complete, labeled illustrations of acupressure points in the human body. From pre-teen to pre-med, this chart is loaded with beautifully illustrated diagrams, clearly and concisely labeled for easy identification. Illustrations by award-winning medical illustrator Vince Perez. Exotic Fruits Reference Guide is the ultimate, most complete reference work on exotic fruits from around the world. The book focuses on exotic fruit origin, botanical aspects, cultivation and harvest, physiology and biochemistry, chemical composition and nutritional value, including phenolics and antioxidant compounds. This guide is in four-color and contains images of the fruits, in addition to their regional names and geographical locations. Harvest and post-harvest conservation, as well as the potential for industrialization, are also presented as a way of stimulating interest in consumption and large scale production. Covers exotic fruits found all over the world, described by a team of global contributors Provides quick and easy access to botanical information, biochemistry, fruit processing and nutritional value Features four-color images throughout for each fruit, along with its regional name and geographical location Serves as a useful reference for researchers, industrial practitioners and students Coverage of the fundamental structure of geometry. Part 1 of two guides on geometry. This 6-page study guide contains basic chemistry analysis and concepts designed specifically to aid science students. The mind is more than just the brain, and its complexities still stump scientists. However, for students of introductory psychology, or those in advanced courses who would like a quick refresher, core psychological concepts are made clear in BarCharts' best-selling Psychology guide, which has been newly updated and expanded for this edition. Updated information and an additional panel, including new tables and illustrations, concisely explain concepts from basic brain anatomy to social roles and emotions. Full array of management topics, from ethics to globalization. The management guide can be helpful for students or corporate executives. This recently updated guide thoroughly covers the process of conducting business activities, using diagrams and concise outlining. Our best-selling Accounting 2 guide has now gotten even better, thanks to the latest up-to-date information added to the original text. The new material within this 3-panel (6 page) guide goes further into the various accounting practices that businesses use to keep financially afloat; mathematical

equations, charts, and tables are also included in an easy-to-use format. Essential coverage of financial statement preparation and the reading of those statements including examples and various forms of business, whether governmental, nonprofit or even personal. For students of business in or out of school, this precise targeted coverage ensures easy access to the tool that is the backbone of any successful business. Topics covered include: Financial Statement Preparation Balance Sheet Statement of Cash Flows Methods for Operating Cash Flows Comprehensive Income Statement of Retained Earnings Statement of Changes in Equity Accompany Notes to Financial Statements Corporate Annual Reports & SEC Reporting Nonprofit Financial Statements Governmental Financial Statements Personal Financial Statements Take the mystery out of basic math with the latest edition of BarCharts' best-selling Math Review QuickStudy guide. With updated content and an additional panel of information, Math Review includes hard-to-remember formulas and properties, along with numerous examples and illustrations to improve understanding. This comprehensive math guide will assist you way beyond your high school and college years. Part 2 of our coverage of the fundamental structure of geometry. There is a reason why it's called "writer's block": long writing projects are daunting regardless of whether you are a student writing an essay or a professional who suddenly must access those long-forgotten academic skills to write a report. Our new Writing Tips & Tricks guide contains the information you need to get that project underway in an easy-to-use, color coded format. Use it to improve your writing so your point gets across and your readers take away the main ideas. Diagrams help illustrate key points in the writing process, and often forgotten grammar and mechanics issues are explained with examples.

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