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Designed to present accounting concepts and their relationship to QuickBooks(R) 2012, this text uses a fictitious company to provide hands-on training while it introduces major accounting concepts. Teaches fundamental accounting concepts and principles while developing students' proficiency with the market-leading accounting software, QuickBooks Pro 2012 by Intuit. This title also teaches the technology and application of accounting skills by illustrating how accounting information is created and used. QuickBooks 2012 For Dummies is a big help for small businesses Most businesses can't afford a Big Four accounting firm to handle their books. That's why so many small-to-mid-size businesspeople turn to QuickBooks to help them keep track of their finances. Bestselling author Stephen Nelson returns with updated coverage of the latest revisions and enhancements to the leading small business accounting software package. 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He is the managing partner of The CFO Source, a consulting firm that provides senior level financial expertise to small and medium size businesses. A QuickBooks Pro Advisor, the author developed the book as a training tool for construction clients. The author presents continuing education courses on QuickBooks to members of the Maryland Association of CPA's. No other accounting text takes you further or gives you more. With CENTURY 21 ACCOUNTING MULTICOLUMN JOURNAL 9E, 2012 UPDATE, you place the advantage of more than 100 years of accounting success into your students' hands with the latest from this authoritative leader in accounting education. Each advantage you find in CENTURY 21 ACCOUNTING MULTICOLUMN JOURNAL reflects guidance from a Teacher Review Board of more than 60 experienced educators just like you and input from a first-of-its-kind Student Advisory Board. 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You get step-by-step instructions on how and when to use specific features, along with basic accounting advice to guide you through the learning process. The important stuff you need to know: Get started. Set up your accounts, customers, jobs, and invoice items quickly. Follow the money. Track everything from billable time and expenses to income and profit. Keep your company financially fit. Examine budgets and actual spending, income, inventory, assets, and liabilities. Spend less time on bookkeeping. Use QuickBooks to create and reuse bills, invoices, sales receipts, and timesheets. Find key info fast. Rely on QuickBooks' Search and Find features, as well as the Vendor, Customer, Inventory, and Employee Centers. Exchange data with other programs. Move data between QuickBooks, Microsoft Office, and other programs. Explains how to use QuickBooks to set-up and manage bookkeeping systems, track invoices, pay bills, manage payroll, generate reports, and determine job costs. 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